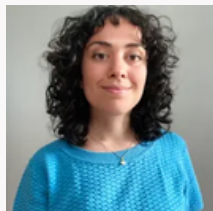LIVE TUTORIAL

Uploading Data to Open Supply Hub Made Easy
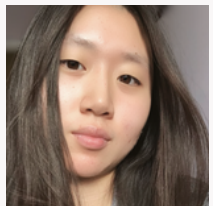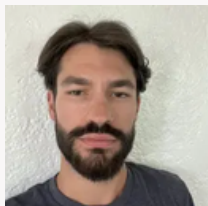
OPEN SUPPLY HUB

Who You'll Meet Today

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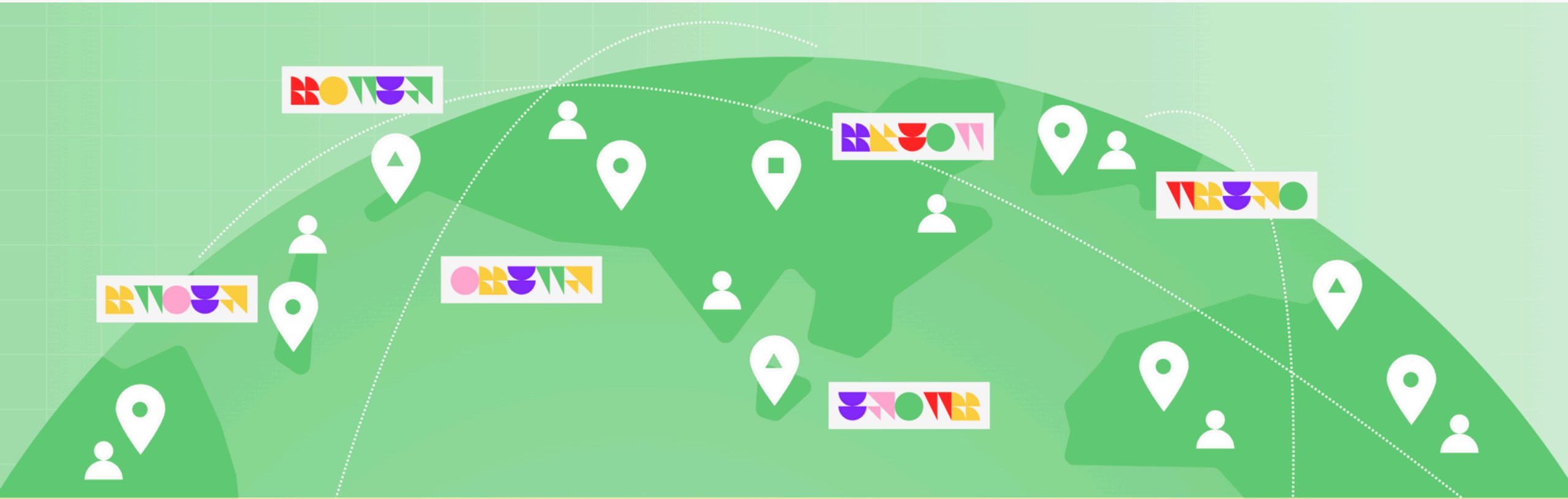vanessa@opensupplyhub.org
Based in the USA

Today's Agenda

☀ Introduction - sharing data on OS Hub

☀ The OS Hub Template

☀ Data points deep dive

☀ Account setup best practices

☀ Let's practice together!

☀ What happens after upload

☀ Q&A (Optional)

Open Supply Hub is powering the transition to safe and sustainable supply chains with the world's most complete, open and accessible map of global production.

Our platform shows where global production locations are and who is connected to them, and makes that data easy for everyone to work with. Anyone can search and contribute to Open Supply Hub.

OPEN SUPPLY HUB

WHERE DOES YOUR DATA GO: SEEING THE BIG PICTURE

Your data is published on www.opensupplyhub.org where anyone can:

Find overlaps between supply chains/datasets
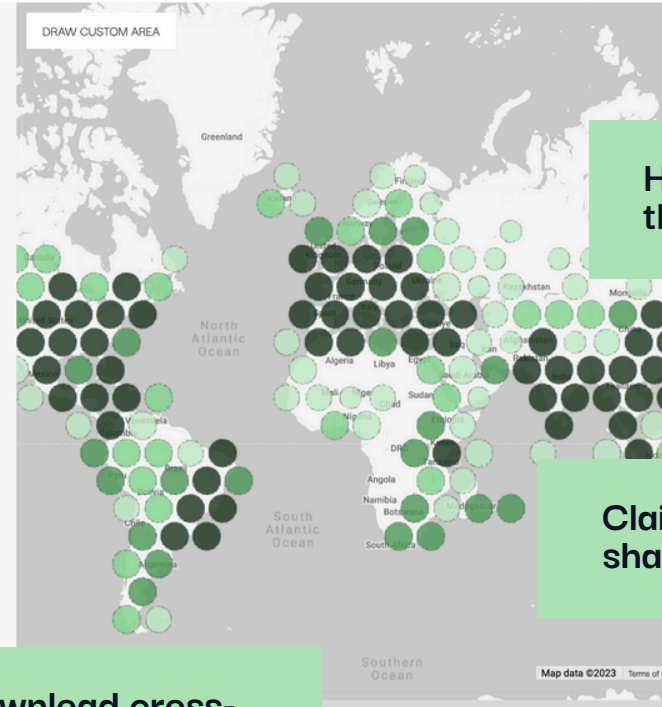
Have data cleaned and processed through a matching algorithm

Access OS IDs for production locations

Claim facilities they own & share more details

Search & download cross-sector supply chain data

PRODUCTION LOCATION (FACILITY) PROFILE

Production location name

FACILITY

HABITUS FASHION LIMITED
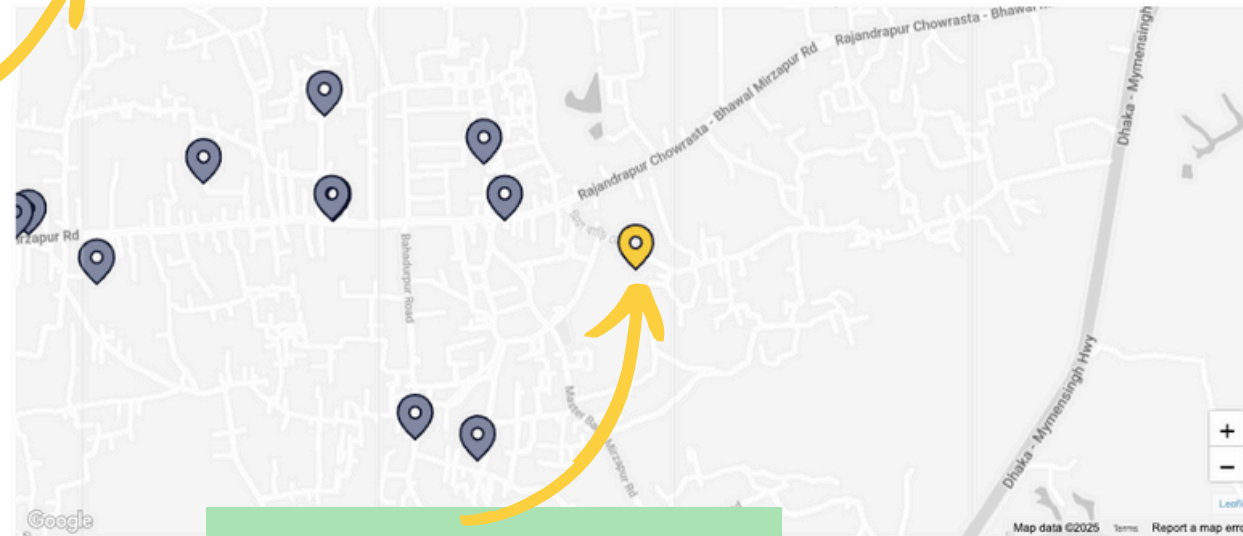
OS ID: BD201915877ME2J

Report ▾　Copy Link　Copy OS ID

OS ID

Location on the map based on address geolocation

PRODUCTION LOCATION (FACILITY) PROFILE

ADDRESS

Gajaria Para Bahwal Mirzapur Gazipur Sadar Dhaka Bangladesh - Bangladesh

February 21, 2021 by Worker Rights Consortium

86 more entries

COORDINATES

Latitude: 24.0875197
Longitude: 90.3830624

86 more entries

NAME

HABITUS FASHION LIMITED

February 21, 2021 by Worker Rights Consortium

78 more entries

SECTOR

Apparel

February 6, 2025 by Fanatics

44 more entries

PARENT COMPANY

Habitus Fashion Ltd

January 24, 2025 by Columbia Sportswear Company

22 more entries

PROCESSING TYPE

Final Product Assembly

November 22, 2024 by Marks & Spencer

25 more entries

FACILITY TYPE

Final Product Assembly

November 22, 2024 by Marks & Spencer

18 more entries

PRODUCT TYPE

Garment Textiles

December 16, 2024 by ALDI SOUTH Group

15 more entries

NUMBER OF WORKERS

2987

January 24, 2025 by Columbia Sportswear Company

43 more entries

36 current contributors have uploaded data for this facility

Current Contributors (36)

Fair Factories Clearinghouse
FFC Factory List Oct 2022

Debenhams [Public List]
Debenhams Facility List December 2018

Next Plc
Next Tier 1 and Tier 2 Factory List March 2023
Next Plc List August 2023
Next Plc August 2024

Mapped in Bangladesh - BRAC University
Mapped in Bangladesh: Export Oriented RMG factory List, Bangladesh May 2022

Pentland Brands
Pentland Brands Facility List Tier 1 and Partial Tier 2 - June 2023
Pentland Brands Facility List Tier 1 and Partial Tier 2 - December 2023

Worker Rights Consortium

Partnership for Sustainable Textiles (PST)
PST Aug 2024 - pt.1

LIDL [Public List]
LIDL Facility List April 2020
LIDL Facility List Dec 2020

ZDHC Foundation
ZDHC Facility Additional Fields March 2022

Wikirate International e.V.
2017 Apparel Suppliers on Wikirate part 2
2018 Apparel Suppliers on Wikirate part 3
2019 Apparel Suppliers on Wikirate part 1
2020 Apparel Suppliers on Wikirate part 1

OEKO-TEX ®
STeP by OEKO-TEX® certified facilities per 20 April 2022

Habitus Fashion Ltd.
Habitus Fashion Ltd.

KIABI
Kiabi Dec 5, 2024
Kiabi Jan 2, 2025

Click on this link to see who has contributed data for this location

Processing times have changed!

For at least the first 6 months of 2025, we're going to need a little more time to process your data.

New timelines:

Fewer than 1000 facilities:

15 business days

Over 1000 facilities:
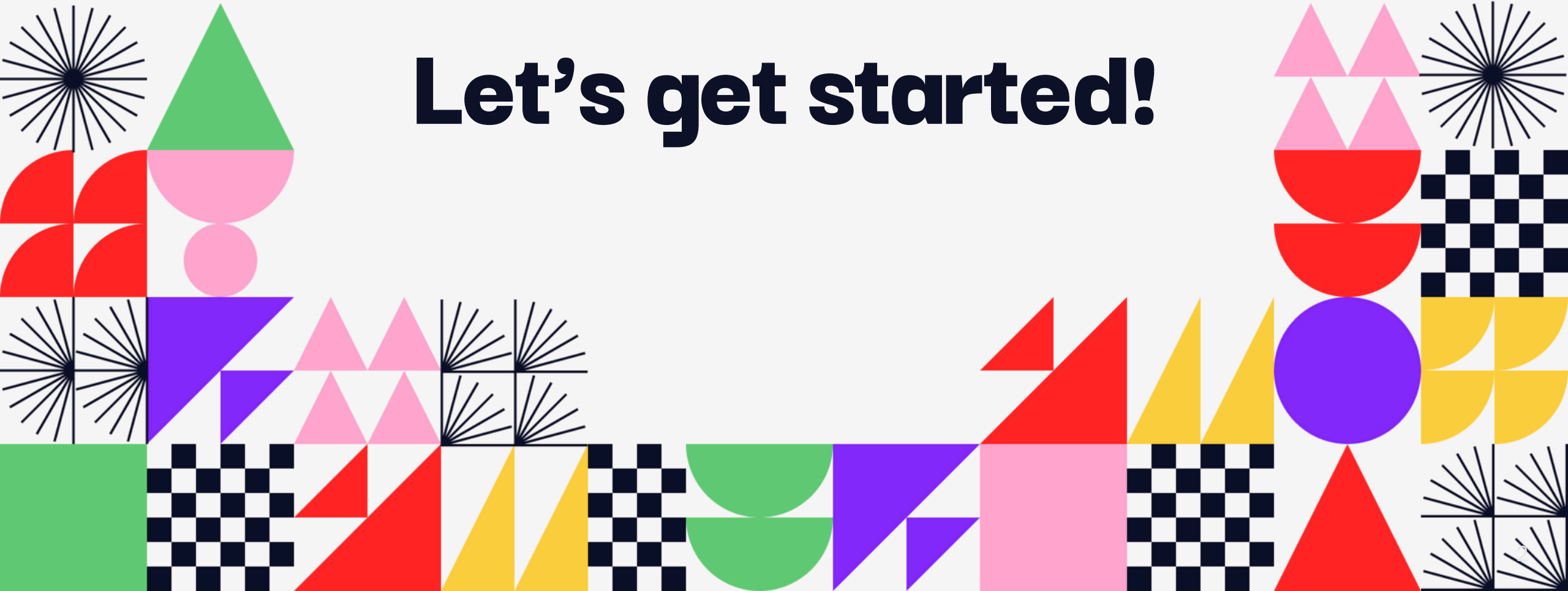
30 business days

Re-upload after feedback:

7 business days

So, you want to
upload your data
to OS Hub?

Let's get started!

So, you want to
upload your data
to OS Hub?

First, get the right TEMPLATE

The OS Hub Template

Where to download it and tips for a smooth upload
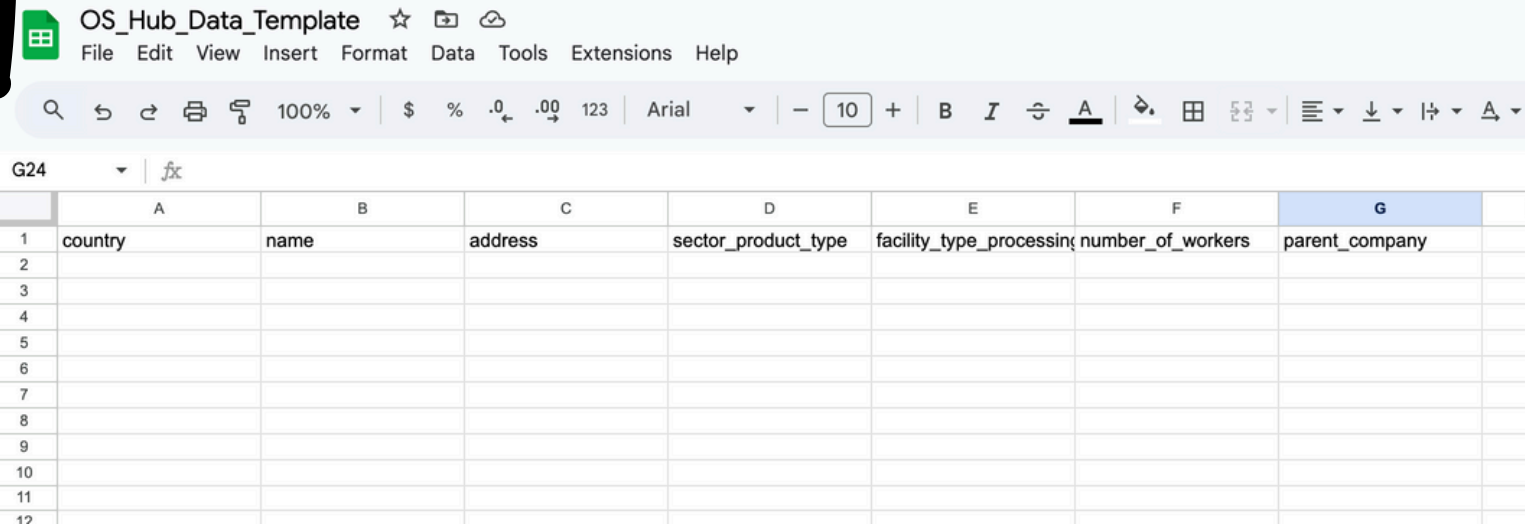
Preparing your data

Please read the directions on this page carefully. Then, download the OS Hub Data Template (see buttons below) to prepare your data. The facility data points you are able to upload are:

- **country (required)**
- **name (required)**
- **address (required)***
- sector/product type(s) (highly recommended)
- facility/processing type
- number of workers (raw values or ranges accepted)
- parent company

Excel Template (preferred)

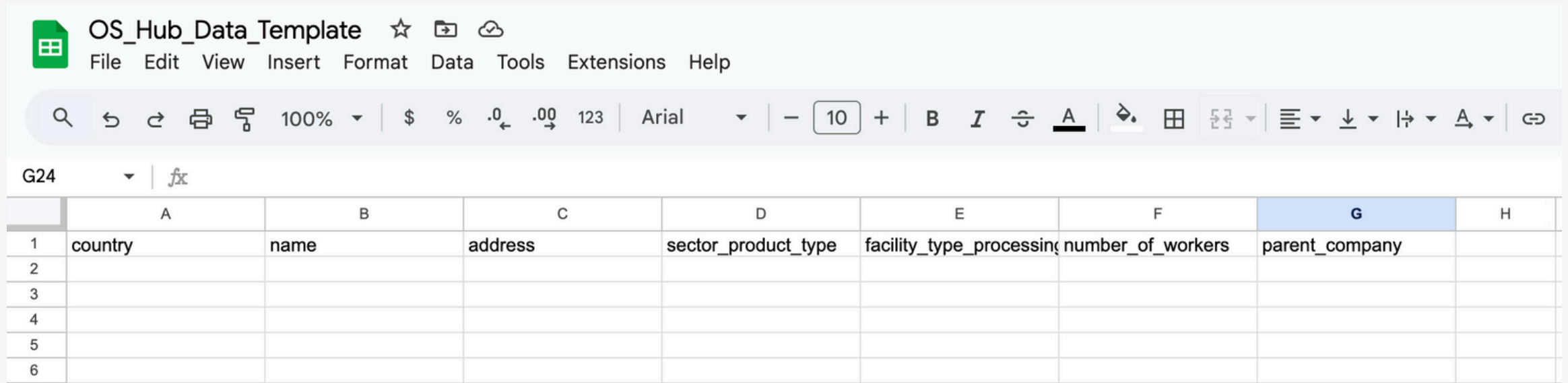- Only data uploaded using the OS Hub template can be processed.

- Download from:

  https://info.opensupplyhub.org/resources/preparing-data

OS_Hub_Data_Template

File   Edit   View   Insert   Format   Data   Tools   Extensions   Help

100% $ %   .0   .00   123   Arial   —   10   +   B   I

G24   fx

	A	B	C	D	E	F	G
1	country	name	address	sector_product_type	facility_type_processing	number_of_workers	parent_company
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

The OS Hub Template

Where to download it and tips for a smooth upload

※ Do not modify the column headers in the first row!

※ Remove any formulas you add

※ File size limit: 5 MB

※ Save your file as an Excel (.xlsx)

So, you want to
upload your data
to OS Hub?

Data points?
What are they?

Required data points

country

name

address

sector / product type
(highly recommended)

Optional data points

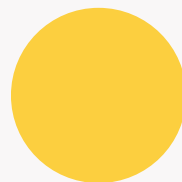facility / processing type

parent company

number of workers

Country (required)

The country in which the production location is located

Country name in English

Country must match address

Use ISO alpha-2 or alpha-3 country names

List Hong Kong, Macau, and Taiwan as the country names as these are the ISO country names for these locations

Country (required)

The country in which the production location is located

country	name	address	sector_product_type	facility_type_processi...
Brasil	Lupo S.A.	Rod. Washington Luiz Km.276 5 Araraquara 14803-900 Sao Paulo		
India	Surdiman Textiles Inc.	Salida Eduardo 2 Esc. 599, Barcelona 89931		

Name (required)

Complete name of the production location

Include incorporation details (Pvt., Ltd., etc.)

Only Roman alphabet characters are accepted (e.g. English, Portuguese, Turkish, French, etc.)

Translate any non-roman characters to Roman / English equivalent

Name (required)

Complete name of the production location

country	name	address	sector_product_type
China	福清市永秀鞋业有限公司	Jingyang Develop Zone, 福建省福清市, China, 350304 - China	
China	FUQING YONGXIU SHOES INDUSTRIAL CO., LTD	Jingyang Develop Zone, Fuqing City, Fujian Province, China, 350304 - China	
Türkiye	SANKO TEKS.İŞLETMELERİ SAN.VE TİC.A.Ş	ORG.SAN.BÖLG.3.CAD., İNEGÖL, BURSA	

Address (required)

The street address of the production location

The address must be complete: include street number, street name, city and ZIP code

Local address conventions are recommended

Use single commas to separate address details

Only Roman alphabet characters are accepted (e.g. English, Portuguese, Turkish, French, etc.)

Address (required)

The street address of the production location

country	name	address	sector_pr
Bangladesh	Babylon Garments Ltd.	Holding # 30/1 Plot# 2-B/1 Darus Salam Road Mirpur Section -1, Dhaka, Dhaka, Darus Salam Bangladesh Plot #2- Bangladesh	
Bangladesh	Babylon Garments Ltd.	1226 Dhaka, Bangladesh	
Bangladesh	Babylon Garments Ltd.	Holding # 30/1; Plot# 2-B/1. Darus Salam Road Mirpur Section -1,,, 1226 Dhaka	

Address (required)

The street address of the production location

Must have less than 200 characters. Remove unnecessary details.

Separate plots/units/buildings in different line items.

Address (required)

The street address of the production location

country	name	address	sector_
India	ALPINE SHOES PVT. LTD.	PLOT NO. 14, 15, 16, 17 DELHI MATHURA ROAD, SECTOR 27 B, 121003 Haryana India	
India	ALPINE SHOES PVT. LTD.	PLOT NO. 14 DELHI MATHURA ROAD, SECTOR 27 B, 121003 Haryana India	
India	ALPINE SHOES PVT. LTD.	PLOT NO. 15 DELHI MATHURA ROAD, SECTOR 27 B, 121003 Haryana India	
India	ALPINE SHOES PVT. LTD.	PLOT NO. 16 DELHI MATHURA ROAD, SECTOR 27 B, 121003 Haryana India	
India	ALPINE SHOES PVT. LTD.	PLOT NO. 17 DELHI MATHURA ROAD, SECTOR 27 B, 121003 Haryana India	

Sector / Product type (recommended)

Products / components produced at the location AND Sector the product / components belong to

Refer to OS Hub list of supported sector values

Use a comma or vertical bar to separate multiple entries

You can enter more than one sector if applicable

Sector / Product type (Recommended)

Products / components produced at the location AND Sector the product / components belong to

country	name	address	sector_product_type	facility_type_processing_type	numb
Indonesia	Sudirman Textiles Inc.	Jl. Jend. Sudirman No. 33	Apparel / Shirts / Jackets		
Indonesia	Sudirman Textiles Inc.	Jl. Jend. Sudirman No. 33	Apparel|Shirts|Jackets		

Facility type / Processing type (Optional)

Activities that occur at the location. At higher level (facility) or more granular (process)

Use a comma or vertical bar to separate multiple entries

For Apparel only: refer to the OS Hub Taxonomy

Leave the cell empty if you do not have this data point

What is the difference?

Electronics Sector Example

sector_product_type

facility_type_processing_type
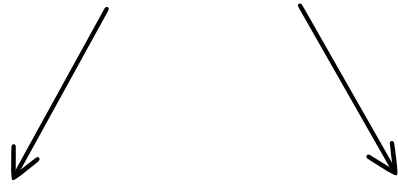
Sector:
Electronics

Product:
Headphones

Facility:
Final product assembly
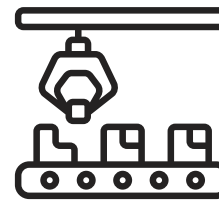
Processing:
Wiring, Soldering
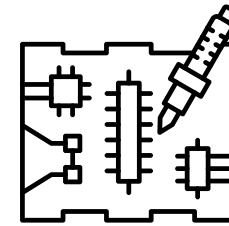
What is the difference?

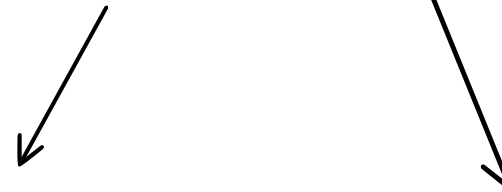**Apparel Sector Example**

sector_product_type

facility_type_processing_type

Sector: Apparel
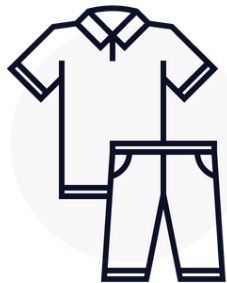
Product: Socks
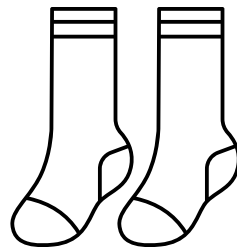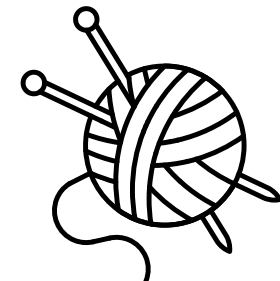
Facility: Textile or Material Production
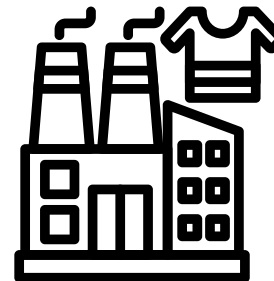
Processing: Knitting

Number of workers (Optional)

The number of people working at the production location

Raw values or ranges only. Do not include words or letters

Leave the cell empty if you do not have this data point
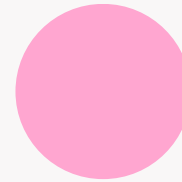
Parent company (Optional)

The name of the company or manufacturing group which owns the production location

Include incorporation details (Pvt., Ltd., etc.)

Only Roman alphabet characters are accepted (e.g. English, Portuguese, Turkish, French, etc.)

Leave the cell empty if you do not have this data point

So, you want to
upload your data
to OS Hub?

**How to look good on OS Hub!
Contributor profile and list
names.**

Registering your account

Contributor profile creation

* EMAIL ADDRESS: use a corporate email address (avoid generic domains e.g. @gmail, @yahoo)

* ORGANIZATION NAME: The name of your company, this will appear on all the profiles for the facilities you contributed to.

* ORGANIZATION NAME, DESCRIPTION. TYPE, WEBSITE: will appear on your organization's profile on the OS Hub website.

Register

Already have an account? Log In

Thank you for your interest in OS Hub. In order to download data from, or contribute to, OS Hub please first set up a free account:

EMAIL ADDRESS *

ORGANIZATION NAME *

If you are uploading a supplier list on behalf of the organization you work for, you should add the organization name here, not your personal name. Your organization name will appear publicly on all facilities that you upload as the data source for each facility contributed.

ORGANIZATION DESCRIPTION *

Enter a description of the organization. This will appear in your public organization profile.

WEBSITE

ORGANIZATION TYPE *

Please Select

Example of complete contributor profiles

Contributor profile creation

ORGANIZATION

Worldwide Responsible Accredited Production

⊙ View map of facilities

ORGANIZATION DESCRIPTION

We work with facilities at the ground level to bolster their compliance standing and support the long-term success of their businesses, while protecting the liberties of workers and safeguarding our environment. A WRAP certification affirms that a production unit consistently abides by all applicable laws and best practices, and our independent, third-party approach promotes accountability, transparency, and objectivity throughout the process.

WEBSITE

https://wrapcompliance.org/en/

ORGANIZATION TYPE

Auditor / Certification Scheme / Service Provider

You can edit this information in your OS Hub account > Settings.

ORGANIZATION

H&M Group

⊙ View map of facilities

ORGANIZATION DESCRIPTION

H&M Group is a family of brands and businesses, driven by the desire to make great design available to everyone, in a more sustainable way. We offer fashion, design and services that inspire and enable people to express their style while making it easier to live more circular.

WEBSITE

https://hmgroup.com/

ORGANIZATION TYPE

Brand / Retailer

Choosing the name of your list

Best practices for naming lists and organizing your data on OS Hub

- The name you choose for your list will be visible on the OS Hub website!

- Include your organization's name and the timeframe the list refers to.

- Include information to describe your relationship to the facilities in the list.

- Optional: you can split your list to distinguish Tiers, Programs, Type of supplier, Product lines and more.

So, you want to upload your data to OS Hub?

Let's practice together

|	A	B	C	D	E	F	G
	country	name	Address	sector_product_type	facility_type_processing_type	number_of_workers	parent_company
	China	Hangzhou HangminDamei Dyeing Arrangements Co.,Ltd.	浙江省杭州市萧山区瓜沥镇航民工业园区			450	N/A
	Bangladesh	HABITUS FASHION LIMITED	Gajaria Para Bahwal Mirzapur Gazipur Sadar Dhaka Bangladesh - Bangladesh	Apparel	Final Product Assembly	more than 2000	
	Pakistan	Gul Ahmed Textile Mills Ltd.	Plot No. H T-3/ A, H T-4, H T-7, H T-8, Landhi Industrial Area Karachi and Plot No. 82, 368, 369, Main National Highway, Landhi, - Pakistan	Apparel	Knit Composite / Weaving / Dyeing / Printing /Washing		
	Vietnam	Aroma Bay Candles Co. Ltd	Hai Phong City	Home	Manufacturing	1001-2000	
	United Kingdom	Lees of Scotland Ltd	North Caldeen Road, Lanarkshire, Coatbridge, ML5 4EF - United Kingdom	Final Product Assembly	Food & Beverage		
	Bangladesh	HABITUS FASHION LTD	Gajaria Para Bahwal Mirzapur Gazipur Sadar Dhaka Bangladesh - Bangladesh	Apparel			

PRACTICE: CAN YOU SPOT ALL THE ERRORS?

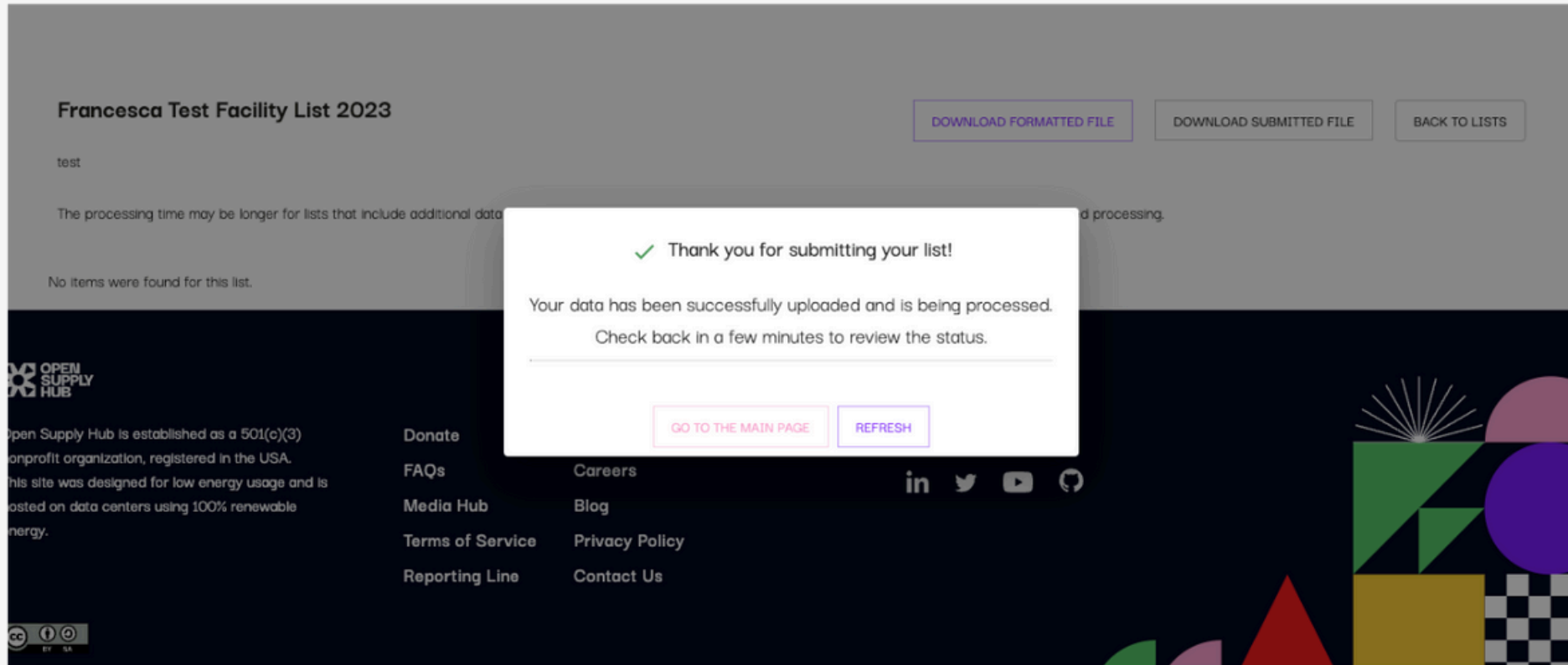|	A	B	C	D	E	F	G
	country	name	Address	sector_product_type	facility_type_processing_type	number_of_workers	parent_company
	China	Hangzhou HangminDamei Dyeing Arrangements Co.,Ltd.	浙江省杭州市萧山区瓜沥镇航民工业园区			450	N/A
	Bangladesh	HABITUS FASHION LIMITED	Gajaria Para Bahwal Mirzapur Gazipur Sadar Dhaka Bangladesh - Bangladesh	Apparel	Final Product Assembly	more than 2000	
	Pakistan	Gul Ahmed Textile Mills Ltd.	Plot No. H T-3/ A, H T-4, H T-7, H T-8, Landhi Industrial Area Karachi and Plot No. 82, 368, 369, Main National Highway, Landhi, - Pakistan	Apparel	Knit Composite / Weaving / Dyeing / Printing /Washing		
	Vietnam	Aroma Bay Candles Co. Ltd	Hai Phong City	Home	Manufacturing	1001-2000	
	United Kingdom	Lees of Scotland Ltd	North Caldeen Road, Lanarkshire, Coatbridge, ML5 4EF - United Kingdom	Final Product Assembly	Food & Beverage		
	Bangladesh	HABITUS FASHION LTD	Gajaria Para Bahwal Mirzapur Gazipur Sadar Dhaka Bangladesh - Bangladesh	Apparel			

So, you want to
upload your data
to OS Hub?

Congratulations! You have uploaded your list. What next?
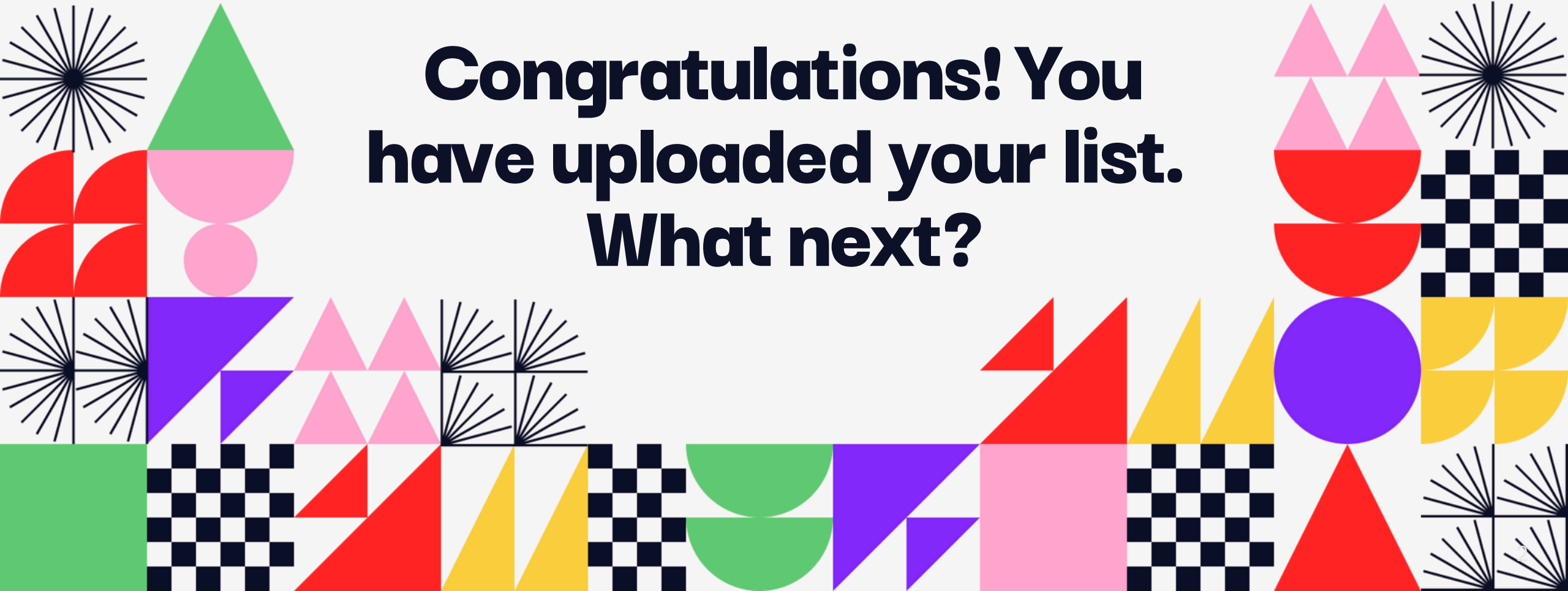
Reviewing your list after upload

Your list will be processing for a few minutes

Francesca Test Facility List 2023

DOWNLOAD FORMATTED FILE   DOWNLOAD SUBMITTED FILE   BACK TO LISTS

test

The processing time may be longer for lists that include additional data ... processing.

No items were found for this list.

✓ Thank you for submitting your list!

Your data has been successfully uploaded and is being processed.
Check back in a few minutes to review the status.

GO TO THE MAIN PAGE   REFRESH

OPEN SUPPLY HUB

Open Supply Hub is established as a 501(c)(3) nonprofit organization, registered in the USA. This site was designed for low energy usage and is hosted on data centers using 100% renewable energy.

Donate
FAQs
Media Hub
Terms of Service
Reporting Line

Careers
Blog
Privacy Policy
Contact Us

Reviewing your list after upload

Find your list and check the status

My Facilities   My Lists   Settings   Log Out
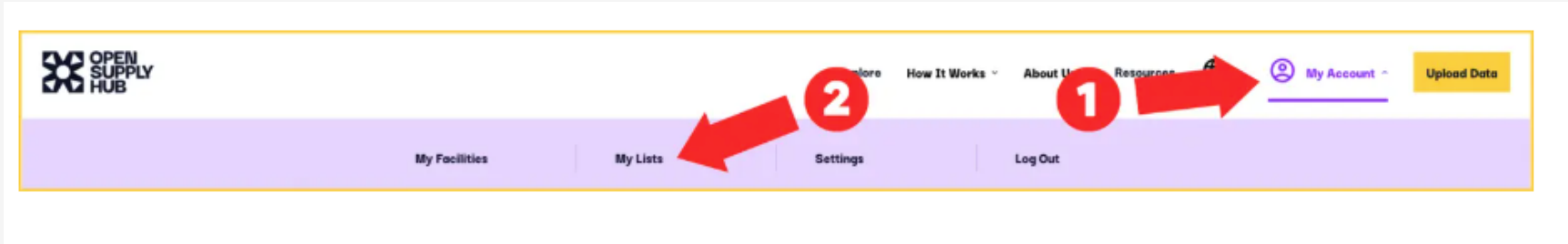
My Lists

Data points submitted beyond facility name and address are processing, even if they do not appear on this page. Once your list has processed, you will be able to view and search these data points on facility profiles, as well as in downloads from the platform. Read about how your facility data is processed and matched.

Name	Description	File Name	Uploaded	Duplicates	Errors	Status
testing for ETS	test	Jan 28, 2025 OS Hub upload - template required.xlsx	652	0	1	Pending approval
test Otto Group	test	250130_OS Hub Embedded Map Template - Otto Group.xlsx	993	0	0	Pending approval
Coop custom template	test	OS Hub Embedded Map CSV Template - Co-op.xlsx	2	0	0	Pending approval
Coop custom template	testing coop template	OS Hub Embedded Map CSV Template - Co-op.xlsx	0	0	1	Pending approval
Francesca Test Facility List 2023	test	OSHub_Data_Template_Excel_EM_T esting.xlsx	1	0	0	Pending approval

Reviewing your list after upload

File related errors

Francesca Test Facility List 2023

DOWNLOAD FORMATTED FILE | DOWNLOAD SUBMITTED FILE | BACK TO LISTS

test

List Status

PENDING

Errors occurred while parsing your list, blocking further processing:

- One or more required columns are missing or incorrectly formatted. Please ensure you upload your data using OS Hub's template, without altering the column headers.

If you continue to have trouble submitting your list, please email support@opensupplyhub.org.

If you see this message, check your file!
(Download submitted file)

Reviewing your list after upload

Checking the status of your list

Francesca Test Facility List 2023

[DOWNLOAD FORMATTED FILE] [DOWNLOAD SUBMITTED FILE] [BACK TO LISTS]

List Status

PENDING

The processing time may be longer for lists that include additional data points beyond facility name and address. You will receive an email when your list has finished processing.

	Search		Filter by item status...	

The list is still being processed.

	Country Name	Name	Address
1			
2	Germany	Finanzamt Leipzig I	W.-Liebknecht-Platz 3/4 04105 Leipzig

The list is still being processed.

Pending approval: The OS Hub team is currently reviewing your list. This process can take up to 30 days, depending on the size of your list. You will be notified when the status changes to *Approved* or *Review and Re-upload.*

Replaced: You have already replaced this list with a more up-to-date version, and the original list is now inactive.

Approved: Your list has been approved by the OS Hub team and is now live on OS Hub. However, some facilities may have been removed due to errors and are not included in the current published list. Follow the steps below to review and correct these errors.

Rejected (Review and Re-Upload): Your list is in the feedback phase. The OS Hub team will guide you through making the necessary data quality updates and ask you to re-upload the revised list. You can use the guide below as a reference.

What if your list requires revisions?

Look for an email from data@opensupplyhub.org.

Follow the instructions in the email to correct the errors in your file and re-upload the full list.
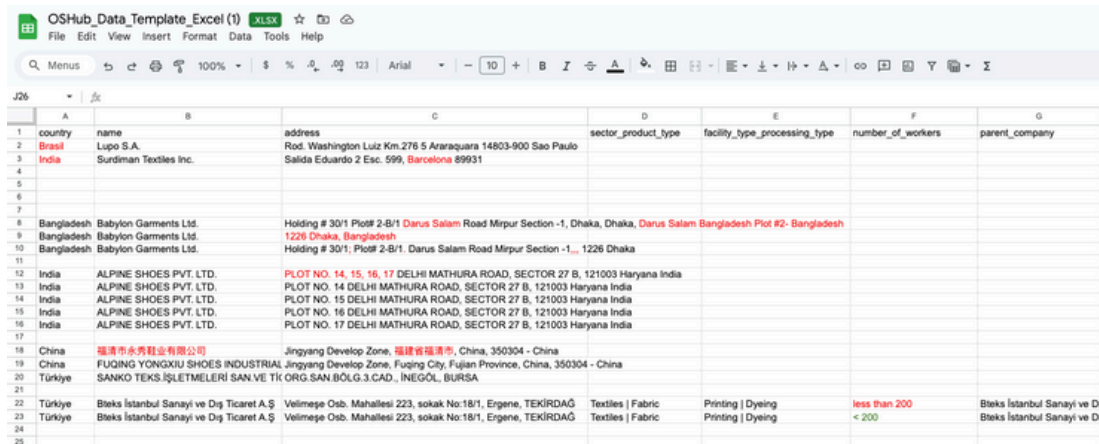
Use the guide "Fixing data upload errors".

Contact support@opensupplyhub.org for help.

Have messy data?

Dealing with particularly messy data or not enough time to get it ready to share?
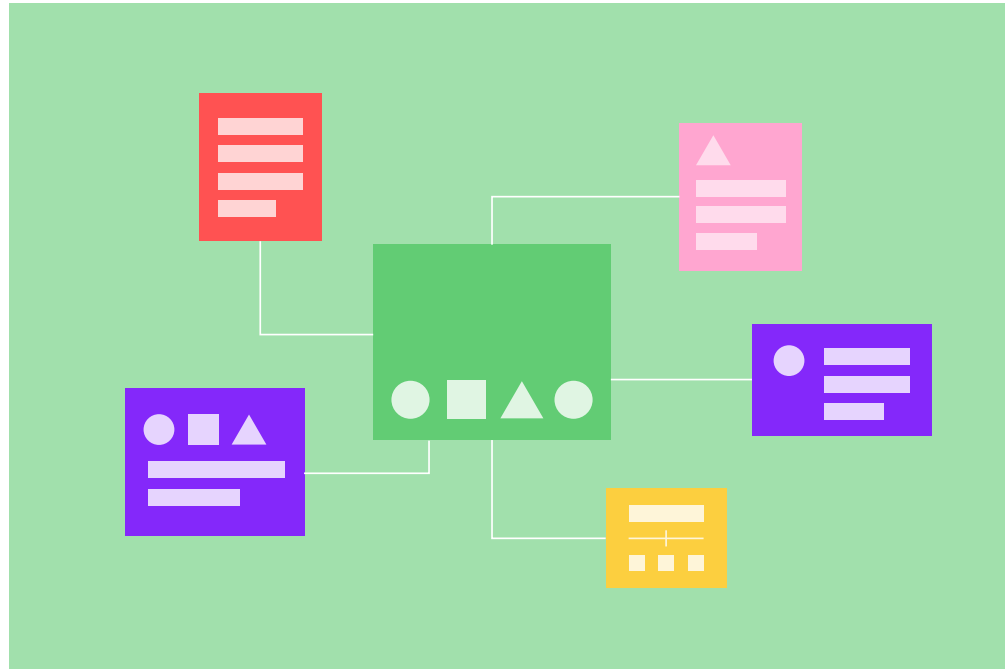

* The OS Hub team is happy to clean, format, and standardize your supply chain data for you.

* Increase data quality and interoperability overall, as well as get it ready for upload to OS Hub.

* This service is available for a fee.

* Email us at info@opensupplyhub.org to learn more.

GET PRICING

The End of Manual Data Matching

Connect to OS Hub's API

GET PRICING

- Automatically push and pull data to grow your dataset, receive OS IDs, and more

- Run OS Hub's deduplication algorithm through your data whenever you like

- Choose to anonymously push data to deduplicate & receive IDs for certain (or all locations) without sharing your affiliation publicly

- Query moderation events for your locations so you data improves as OS Hub's does

- Bespoke onboarding & IT support

So, you want to
upload your data
to OS Hub?

Making the most of your data.
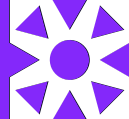
Supplier Engagement: Claims

Open Supply Hub enables facility owners or managers to claim their facility. Once a facility claim is confirmed by OS Hub staff, the facility claimant can add more information about their operations with a check mark to show the data comes straight from the source.

A claimed profiles creates a free, open, single source of truth for basic information about that supplier - with data from other stakeholders alongside it. This means:

- Better data for you
- Reduced burden on your suppliers
- Ability to collaboratively and openly trace your supply chain alongside your suppliers.
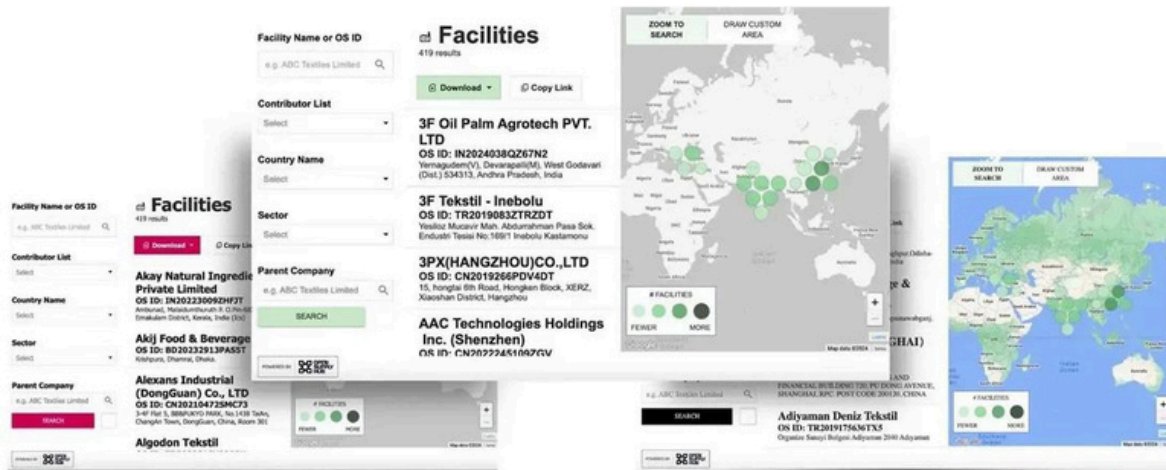
EXAMPLE FACILITY

Encourage your suppliers to claim their profiles & upload their suppliers (& repeat)

Here's some sample text you can use.

Bye bye PDFs and excel spreadsheets!

Show your supplier list on a branded map on your website.

GET PRICING

* No IT development needed. You just need to copy-paste a short piece of code into your website page

* Choose your map colors and fonts to align with your brand

* Display additional information, like audit dates, GHG emissions, gender breakdowns or organization-specific programs

* Always keep your map up to date: updating your supply chain data on OS Hub automatically refreshes your website's map

* Meet transparency requirements: the Embedded Map offers a visual and interactive way to meet internal transparency benchmarks and requirements of multi-stakeholder initiatives, indexes or rankings all in one place.

Thank you!